

“Back-On-Track” Plan

Name:

Curriculum/Major/Minor:

Study Year:

Semester being reviewed:

A. Complete the table below and discuss with your academic adviser(s):

- (1) Identify the possible reasons of unsatisfactory academic performance in the past semester(s); and**
- (2) Consider remedial actions to be taken to get back on track.**

Possible Reasons of Underperformance		Remedial Actions
Academic Reason(s) (e.g. Academic skills, Language issues etc.)		
Personal Reason(s) (e.g. Interest, Motivation, Adjustments etc.)		
Time Management Issue(s) (e.g. Extra-curricular activities, internships/part-time jobs etc.)		
Health Reason(s) (e.g. Physical health issues, Mental health issues etc.)		
Family Reason(s)		
Other(s)		

B. Check the table below and discuss with your academic adviser on:

- (1) Academic support needed; and**
(2) Campus resources / learning support available.

Academic Support Needed (e.g. Study skills, Language skills, Adjustments etc.)	Possible Sources (e.g. Professor(s), Teacher(s), Tutor(s), Senior(s), Friend(s) etc.)

Available Campus Resources / Learning Support		
Academic Advising	Academic Advising and Scholarships Office (AASO)	☎ 3917 0128 📍 Room 212, 2/F, Knowles Building
Counselling / Mind and Wellbeing	CEDARS	☎ 3917 8388 📍 Room 301-323, 3/F, Main Building
Language Support	CAES	☎ 3917 2004 📍 Room 6.60, 6/F, Run Run Shaw Tower

Other Learning Support(s) Needed and Their Source(s)	

C. Course enrolment plan for next semester:

	Course Titles	Credits	Remarks (e.g. pre-requisite / re-take)
1			
2			
3			
4			
5			
6			
Total Number of Credits:			